

The Foundation supports and encourages individual and industry contributions to our Scholarship, Award, Research and Public Education Programs. Our goal is to assist nutrition and dietetics students in their academic endeavors, recognize outstanding credentialed food and nutrition practitioners for their contributions, fund member-conducted research and provide resources through public education efforts.

Organizations or individuals may contribute to any existing fund or establish a new fund. Funds may be established in the form of a scholarship, award (recognition, continuing education stipend, international, program development), fellowship or research grant.

The following are required to establish a named fund at the Academy Foundation:

- *Temporarily restricted funds* are those funds that are not perpetual in duration and are intended to be totally expended for a specific purpose over some period. To establish a temporarily restricted fund, a minimum donation of \$25,000 is required.
- *Endowment Funds (Permanently restricted)* are those funds where up to 5% of the overall fund may be expended by the Academy Foundation. The minimum to establish a named endowment or permanently restricted fund is \$100,000.

The following is the process to establish a named fund:

Process

1. The intent to establish a fund is communicated to the Academy Foundation by the donor.
 2. The donor determines type of fund to be established
 - Scholarships – Scholarships provide support for individuals enrolled in ACEND® - accredited programs and non-ACEND accredited US regionally-accredited graduate or doctoral programs with the intent to practice within the field of nutrition and dietetics. Funding opportunities exist for students enrolled in dietetic technician, undergraduate, graduate, and doctoral programs, as well as dietetic internships.
 - Awards - Award funds may take several different forms. Standard Foundation awards include recognition, continuing education, program development, and international awards. Most awards focus on individual achievement in an area of dietetics or provide funds for continuing education.
 - Research Grants – Research grants provide funding to members, credentialed practitioners, students, or organizational units conducting research in priority areas for the Academy and Academy Foundation
 3. Academy Foundation follows the Guidelines for Industry Donors and Sponsors (if applicable).
 4. Academy Foundation works with the donor on the development of the criteria.
 5. Once agreement has been reached on the criteria for the fund, the document is placed before the Academy Foundation Board members and a motion is made to approve the fund.
 6. Donor agreement or other documentation is signed.
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7. Funds received by donor.
8. Scholarship, award, or research grant gets included as part of overall program.
9. At the time of disbursement, each named fund is charged an administrative fee based upon the amount awarded and the total balance of the fund.
 - For named funds, current administrative fees are 15% of the amount awarded at the time of disbursement, and an annual fee of .4%, based on the total balance of the fund.

Review Committees

- ***Academy Foundation Scholarships***
The Academy Foundation Scholarship Committee scores all eligible scholarship applications for their scholarship/academic achievement, professional achievements to date, future professional potential, and financial need.

Prior to the Scholarship Committee selection call, Academy Foundation staff prepares a list of scholarships to be awarded, the number to be given and amount to be awarded. All applicants that meet the specific criteria for each named fund are included for consideration for the respective scholarship opportunity. During the selection call, the committee evaluates applicants' scores and reviews the established criteria for each scholarship before aligning on scholarship designations.

- ***Academy Foundation Awards and Research Grants***
Each named award and research grant has a separate review committee. Each review committee consists of three or more members who have expertise or experience in the topic addressed by the award or grant. The applications for an award or research grant are reviewed by each member based on the criteria of the funding opportunity. Each committee member assigns a score to each application, the scores are tabulated, and the recipient is determined.

Award Notification

- Individuals who receive awards, research grants, educational stipends, and fellowships are advised of their responsibilities concerning the use of their award monies. These may include reporting requirements, time limits, and/or monitoring of research or program progress.

Fund Balance Mailings

- Fund balance statements are mailed annually to the individual listed on the criteria document, along with a copy of the criteria.
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